

THE SOCIAL ENTERPRISE HUB

impact



Change Agent Opportunity

Do you want your work to have an impact?


Saint John Community Loan Fund
Inserting in People – Identifying in Community

Recent graduate opportunity

We are hiring a Collaborative Development Officer for the Social Enterprise Hub

The Saint John Community Loan Fund is an enterprising community based organization that helps people and organizations create income, build assets and attain greater self-reliance. We do this using financing, training, coaching and even mission based real estate development.

Speaking of which, we are currently building the Social Enterprise Hub, a 15,000 square foot building which will bring together enterprising non-profits, micro-enterprises, and social enterprises to scale impact in our neighbourhood, in our city of Saint John and in our region. If you are interested in having an impact and belonging to an enterprising culture, please apply!

The Job

Put in place the necessary processes and physical elements that will create a collaborative culture in the Social Enterprise Hub. Working with the tenants you will lead and/or be involved with:

- Tenant recruitment, orientation, and lease agreements
- Space design and trouble shooting
- Identifying a meeting rooms' management program
- Ongoing activities that build opportunities for collaboration
- Designing and promoting collective purchasing opportunities
- Insuring that the social enterprise mission is implanted throughout
- Investigating smart cards for directing purchasing at café

Your profile

Entrepreneurial - loves to spearhead ideas and build them with others

Great communicator – exceptional ability at working crowds and in one on one conversations

Mission oriented - you want to make a difference in your job, you like to think big and act here

Organized – you love to plan a full day, are task oriented and trouble shoot when necessary

Team oriented – there is no I in Team, you thrive on building things together

You have an ability and or experience with the following

- Business networking
- Customer engagement and sales
- Conflict management
- Drafting agreements
- Marketing
- Microsoft Office
- Organizational management
- Social media platforms

If you have experience with the following, you definitely get bonus points:

- Event planning
- Property management
- Bilingual
- Shared spaces and incubators
- Social enterprise and entrepreneurship
- Real estate development
- Fundraising
- Non-profit organizations

To apply

Please send your resume and engaging cover letter to Seth Asimakos at loanfund@nbnet.nb.ca by December 7th, 2015. The position is full time, provides two weeks' paid vacation and flexible office hours. Staff is welcome to join a health benefits plan shared with the organization after three months. The salary range will depend on qualifications and experience. We appreciate all who take the time to apply but we will be contacting only those who are invited to an interview.

Note: You need to be a recent graduate (within last 4 years) and either unemployed or underemployed (ie. not fully utilizing your skills and experience).